

2 SEP 1964

MEMORANDUM FOR: Acting Deputy Director for Support

SUBJECT : Current Interest Items

1. Early Retirement Bill

Our presentations to the Staff of the Senate Armed Services Committee were concluded on Tuesday, 25 August, when General Carter met with Mr. Edward Braswell to review certain changes made in an unofficial Committee Print of the bill. Although Mr. Braswell was non-committal, we believe that a CIA Retirement Bill will be reported out favorably by the Senate Armed Services Committee, perhaps by the end of next week. We believe that this bill will conform closely to the Civil Service Retirement Act except that:

- a. It will provide a straight 2 per cent annuity formula.
- b. It will provide for voluntary retirement at age 50 with 20 years total and 10 years of Agency service.
- c. It will contain NO provision for involuntary retirement or, at best, Civil Service provisions for a discontinued service annuity upon involuntary separation at age 50 with 20 years of service or at any age with 25 years of service but with a reduced annuity (15 per cent reduction at age 50).

While we cannot predict Senate action or House Committee reaction to the Senate Committee's changes, we are proceeding on the assumption that we may well have a retirement law corresponding to the Committee Print by the time Congress adjourns. We have therefore recalled [REDACTED] who recently completed a Congressional operations internship from annual leave to work full time on the revision of our draft regulation and the development of supplementary internal procedural material. In addition, anticipating the absence of any provision for separation pay in the law, [REDACTED] will develop an appropriate revision of [REDACTED] to reflect the more generous provisions of the Foreign Service Retirement system. ([REDACTED] will be detailed to my immediate office and will work under the supervision of the Executive Assistant who has to date supplied most of our staff support in this area.)

In addition, we are compiling for initial screening purposes a list, by Career Service, of employees age 50 or over, with at least 20 years total and 10 years Agency service plus overseas service.

2. Exercise Room

The Exercise Room is ready for its official opening on Tuesday, 1 September. No formal ceremonies are planned. [REDACTED], contract employee assigned for an indefinite term to assist in administration of the facility, and [REDACTED], newly appointed "Physical Fitness Officer" will staff the room. ([REDACTED] is a contract employee with only provisional clearance; Security has approved his assignment but without badge and without access to classified material. He has successfully completed a polygraph interview.)

DOCUMENT NO. _____
 NO CHANGE IN CLASS. ☐
 X DECLASSIFIED

CLASS. BY: 600300140026-0
 NEXT REVIEW DATE: _____

AUTH: HR 70-2/
 DATE: 16/03/82

REVIEWER: _____

GROUP 1
 Excluded from automatic
 downgrading and
 declassification

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We will report weekly on the number of people using the facility but will make special reports of any problems we encounter as they appear.

3. Recruitment Brochure

25X1A9a [REDACTED] has been in touch with [REDACTED] regarding further changes in the draft brochure to make it more interesting. In addition, Mr. Kirkpatrick has indicated that the final text and layout is to be reviewed by [REDACTED] public relations consultant. We feel sure that these steps will result in a better product although they may run publication time beyond our desired date of 15 September. The critical release date is prior to the 100 Universities week in October.

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4. Pay Adjustments

25X1A9a Since the announcement of the applicability of the retroactive provisions of the recent pay raises to certain Agency personnel, we are reviewing all cases involving promotion or other actions which might require adjustment. We are also working with OGC in establishing the applicability of this determination to non-GS pay systems -- specifically, Scientific Pay Schedule and contract employees. Finally, we are working with OGC on appropriate documentation of conversion of the incumbents of the CIA Senior Executive Pay Scale to the new Levels IV and V.

Recommendations for the promotion of 23 employees to GS-16 had been deferred pending enactment of the pay bill. These have been verified and were forwarded in a group on 28 August in the expectation that all would be approved for an effective date of 30 August.

5. Combined Fund Campaign

A meeting of the Consolidated Charities Committee has been scheduled for Monday, 31 August to review an informational Employee Bulletin and to approve the sub-allocation of the \$136,800 quota in the Agency.

The distribution of special salary checks to vouchered employees on 11 September should get the fund drive off to a good start.

6. Flu Shot Program

We have received unofficial advance notice that the Surgeon General will again recommend flu shots this winter on generally the same rules as in the past. When this has been confirmed, we will make plans to offer inoculations at approximately cost through our Employee Association.

7. Detail of Employee to National Security Council

25X1A9a [REDACTED] GS-5, has been selected for detail to the 25X1A9a National Security Council to replace [REDACTED] who is resigning from the Agency about 25 September. [REDACTED] is a new EOD and had not been given a regular assignment.

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8. Problem Applicant Case [REDACTED]

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Our letter to [REDACTED] whose rejection as a JOT was of particular concern to Senator Symington, indicating our willingness to consider him for an administrative position was released by the Legislative Counsel 27 August. In accordance with Mr. [REDACTED]'s last conversation with the Senator on this case, we expect now to receive a letter from [REDACTED] rejecting such consideration.

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[REDACTED]
Acting Director of Personnel

Distribution:

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1 - IG

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OD/Pers [REDACTED] (2 September 1964)